

## UPPER MARSHWOOD VALE PARISH COUNCIL

Clerk to the Council: John Vanderwolfe FILCM Chartered MCIPD

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### Minutes of a Virtual Council Meeting held on Thursday 18<sup>th</sup> June 2020

**Present:** Cllrs M Bowditch (Chairman), F Bailey, A Cameron, A Edwards, J Gillingham, C Rabbetts, E Rowe, J Piper and J Sewell

**In attendance:** The Clerk (Mr J Vanderwolfe) and Cllr S Christopher (Dorset Council)

<b>094</b>	<b>Apologies</b>  Cllr T Brown, Cllr R Wyatt and Cllr T Richards
<b>095</b>	<b>Declarations of interest</b>  There were no Declarations of Interest under the Code of Conduct made at this stage of the meeting.
<b>096</b>	<b>Minutes</b>  The minutes of the meeting held on the 16 <sup>th</sup> January 2020 having been previously circulated, were adopted as a true record.
<b>097</b>	<b>Matters Arising</b>  The gritbin at Pisdon has been replaced  Agreed that a visit would be made to the landlord of the Bottle Inn when this was possible to discuss the pub's future.  Cllr Christopher is looking at the problems with the kennels but would like residents affected by the noise to take note of the time and date and to let him know in writing.
<b>098</b>	<b>Democratic Period</b>  There had been a couple of complaints regarding public rights of way recently. Councillors had dealt with one complaint with the landowner, who is rectifying the situation. The other complaint had only been received

	on the afternoon of the meeting, and the landowner would be spoke to about rectifying the obstruction.
<b>099</b>	<p><b>Accounts for Payment</b></p> <p>The following accounts were agreed for payment: Seton £245.93, Creeds £323, S Lee £720, J Vanderwolfe £61.10, HMRC £371.60, Groundwork £478, Parish On Line £72, Came &amp; Co £355.94, Creeds £579.50 and salaries £867.24</p>
<b>100</b>	<p><b>Financial Update</b></p> <p>A financial update to the end of the previous financial year had been circulated prior to the meeting; and was adopted. A financial update to the 13<sup>th</sup> June was also adopted. Agreed that the distribution of the Beneath the Vale during the Covid19 period was important, and that it should be funded from the Covid19 grant. There would shortly be another edition produced.</p>
<b>101</b>	<p><b>Bank Reconciliation</b></p> <p>The bank reconciliation on the 13<sup>th</sup> June revealed financial assets in the bank of £15,985.74. The Covid19 Emergency fund has a balance of £1,420.</p>
<b>102</b>	<p><b>Internal Control Review</b></p> <p>The clerk informed the meeting that this item would have been dealt with on the March meeting, which had been cancelled due to lockdown. All agreed that sufficient internal controls were in place commiserate with the risk involved with the running of the council.</p>
<b>103</b>	<p><b>Annual Governance Statement</b></p> <p>The document had been circulated prior to the meeting and was agreed.</p>
<b>104</b>	<p><b>Annual Accounts</b></p> <p>The document was circulated prior to the meeting and was agreed.</p>
<b>105</b>	<p><b>Internal Auditor's Report</b></p> <p>The Internal Auditor's report was adopted. There were no comments to be considered by the Council, therefore it was an unqualified report.</p>
<b>106</b>	<p><b>Certificate of Exemption</b></p> <p>It was agreed that the Council qualified to issue the Certificate as the income had been £21,113; and expenditure £19,482; both being below the</p>

	£25,000 ceiling limit.
<b>107</b>	<p><b>Dorset Council Report</b></p> <p>The report from Cllr Christopher had been circulated prior to the meeting and was noted.</p>
<b>108</b>	<p><b>Planning Applications</b></p> <ul style="list-style-type: none"> <li>a. WD/D/20/000898 Stoke Farm, Stoke Abbott: Free standing powder coated aluminium glasshouse sited on a dwarf brick wall (also WD/D/20/000897: <b>Support</b></li> <li>b. WD/D/20/001008 The Cottage, Bettiscombe Manor: Remove modern gable end windows and replace with traditional windows to match existing on north end. : <b>Support</b></li> <li>c. WD/D/20/001119 The Old Chapel, Village Street, Stoke Abbott: Insert 3 rooflights and relocate wood burner and flue: <b>Support</b></li> <li>d. WD/D/20/001153 Cowdea Farm, Bettiscombe: Modification to the existing southern end of the farmhouse by demolition &amp; erection of full height extension. Conservatory, replace windows and repair roof.: <b>Support</b></li> </ul> <p>WD/D/20/001207 Marshwood Manor: Conversion and change of use of existing courtyard buildings into dining and bar area: <b>Whilst having no objections to the change of use of the courtyard members felt they were unable to support the opening hours being extended until 1am</b></p>
<b>109</b>	<p><b>Highways</b></p> <p>Dorset Council had taken advantage of the lockdown situation to deal with a number of highway issues, however there were concerns about when Norway Lane would reopen. Our Dorset Councillor is looking into this for us. There are a number of planned road closures that have been sent out in the area. The Lengthsman had also undertaken some works n drains and gullies in the area.</p>
<b>110</b>	<p><b>Dorset Association of Parish and Town Councils Report</b></p> <p>The report of this meeting had not yet been circulated</p>
<b>111</b>	<p><b>BAVLAP Report</b></p> <p>Report Circulated</p>
<b>112</b>	<p><b>BLAP Meeting</b></p>

	<p>The clerk reported that he had attended a virtual meeting on the 17<sup>th</sup> June. He had reported on the Covid19 work being undertaken both by Upper Marshwood Vale and Thorncombe. He commented that this group is centred on Bridport and not the Marshwood Vale.</p>
<b>113</b>	<p><b>Neighbourhood Plan</b></p> <p>The Neighbourhood Plan was now fully adopted and therefore becomes part of the legal planning framework to be taken into consideration on all planning applications within the parish. He praised the immense work that had been undertaken by the volunteers, and wished that a vote of thanks be recorded in the minutes</p>
<b>114</b>	<p><b>Beneath the Vale</b></p> <p>Cllr A Cameron is now the editor</p>
<b>115</b>	<p><b>Correspondence</b></p> <p>The clerk referred to a document he had circulated regarding the conditions that must be followed by Village Hall management committees before they are able to reopen their halls. One of the important aspects of this will be a risk assessment of the risk of Covid19. The document contained very useful templates. He was willing to assist any committee with any guidance if necessary. He made the point that some of this information might change, including the social distancing guidelines. He had attended a webinar that afternoon on the reopening of restaurants, public houses and other outlets. This would, he stated, be a major challenge for many of these businesses, and we need to be ready to assist them if possible.</p>
<b>116</b>	<p><b>Items of Urgency</b></p> <p>Nil</p>
<b>117</b>	<p><b>Closing of Meeting</b></p> <p>There being no further business the chairman closed the meeting at 7pm</p>
<b>118</b>	<p><b>Next Meeting</b></p> <p>Thursday 16<sup>th</sup> July at 6pm</p>

**Signature of Chairman** -----

**Date** -----