

Minutes of a meeting

Upper Marshwood Vale (UMV) Parish Council

Neighbourhood Plan (NP) Steering Group

Wednesday 16 June 2106 at 19:00hrs

Bettiscombe Parish Hall

Chairman – Charles Somers

Present:	Charles Somers (CS) John Vanderwolfe (JvDW) Jacqui Sewell (JS) Mike Robinson (MR) David Hitchcock (DH) Ali Cameron (AC) Joy Palmer (JP) Anthony Palmer (AP) Jo Widdecombe (JW)	Chairman UMV PC clerk West Dorset District Councillor ex Chairman Marshwood Vale CLT chairman UMV parish councillor NP consultant
Hawkchurch NP Steering Group:	Nick Over (NO) Meeri Wallace (MW) Ruth Churchill (RC)	Hawkchurch parish councillor
Apologies:	Ali Edwards (AE) Tim Greenshield (TG) Sara Hudston (SH) Roland Bugler (RB)	UMV parish councillor Hawkchurch PC chairman UMV parish magazine editor
Minutes	CS	

1. Participants introduced themselves and CS then summarised the outcome of the public consultations held at Blackdown and Stoke Abbot and explained the approach planned for a third public consultation meeting to be held on 29 June at Bettiscombe. He also pointed to the article about to be published in the parish magazine, 'Beneath The Vale' due out on the 20th of June, which explained in some detail where we had got to so far and what the results of the two public consultations were, all of this information having been distributed with the meeting agenda.
2. Discussion then turned to the planned questionnaire (a draft had been circulated with the minutes) and how, eventually, to draft a first version of the NP. On the questionnaire JW proposed that she examine it detail and give us her response at a later date; this service to be charged separately and a quote to be provided to CS. On the NP drafting JW's view was that the steering group would be in the best position to first set out its 'vision' and 'aims' as a starting point for preparing a draft document, this following on from obtaining answers to the planned questionnaire. Furthermore JW said that the project

plan (provided previously) was vital to documenting our consultation progress and in planning the timing and costing of the process.

3. The opportunity was also taken for JW to answer questions put by the three NP representatives from Hawkchurch, this being the first such meeting that they had attended.
4. JvDW explained that the present NP budget had been used up and that he needed from the steering group an estimate for the next period in order to draw down further funds. CS agreed to provide an estimate on planned expenditure for the coming months as soon as possible, this taking into account consultancy services and well as web-site costs. JW explained that the total grant funding available for NP work had recently been increased from £8,000 to £9,000.
5. A proposal for a new combined PC/NP web-site was discussed (a proposal had been attached to the minutes) with JvDW stating his view that the present PC web-site was adequate to the PC needs and could also be used for the NP. It was explained that the newly proposed web-site technology was more flexible and up-to-date than the present PC one and better suited to the NP work and the parish magazine. It was thus agreed that AC and SH would put together a detailed proposal, including options (e.g. a separate NP web-site), to be submitted eventually to the PC and the steering group.
6. There being no further business to discuss the meeting closed at 21:00.