

## UPPER MARSHWOOD VALE PARISH COUNCIL

Clerk to the Council: John Vanderwolfe FILCM Chartered MCIPD

5 Halletts Way, Axminster, EX13 5NB 01297 34444 [johnvw@tiscali.co.uk](mailto:johnvw@tiscali.co.uk)

---

### Minutes of the Annual Council Meeting held on Thursday 16<sup>th</sup> May 2019 commencing at 7.30pm at Bettiscombe Village Hall

**Present:** Cllrs M Bowditch (Chairman), T Brown, A Cameron, J Gillingham, T Richards, J Sewell, C Rabbetts, A Edwards and J Pipper.

**In attendance:** The Clerk (Mr J Vanderwolfe), Cllr Simon Christopher (Dorset Council) and five members of the public

<b>001</b>	<b>Election of Chairman</b>  Cllr M Bowditch was proposed by Cllr P Richards and seconded by Cllr S Rabbetts. There were no other nominations; therefore Cllr Bowditch was elected as chairman for the civic year.
<b>002</b>	<b>Declaration of Acceptance of Office</b>  Cllr Bowditch made the Declaration of Office, witnessed by the Proper Offer; Mr J Vanderwolfe.
<b>003</b>	<b>Election of Vice Chairman</b>  Cllr Rowe was proposed by Cllr Rabbetts and seconded by Cllr Cameron. There were no further nominations; therefore Cllr Rowe was elected as vice-chairman for the civic year.
<b>004</b>	<b>Co-option of Councillors to fill vacant Positions</b>  Mrs Sewell was proposed to fill the vacant Stoke Abbott seat. There were no other nominations. All were in favour; therefore she took her seat with the council and signed her Declaration of Acceptance of office.  There were two nominations for the one remaining vacancy representing Bettiscombe. The candidates were Mr Warburton and Mr Pipper. Resolve that a paper ballot take place. The winner of the ballot was Mr Pipper. Mr Pipper took his seat with the council and signed his Declaration of

	Acceptance of office.
<b>005</b>	<p><b>Election to Outside Bodies</b></p> <p><b>Bridport Tourist Group:</b> Cllr Rabbetts</p> <p>DAPTC: Cllr Sewell</p> <p>BAVLAP: Cllr Sewell</p> <p>Rights of Way:</p> <p>Marshwood: Mrs Hudson and Cllr Richards</p> <p>Stoke Abbott: Cllr Bowditch</p> <p>Bettiscombe: Cllr Brown</p> <p>Pilsdon: Cllr Gillingham</p>
<b>006</b>	<p><b>Apologies</b></p> <p>Apologies received from Cllr E Rowe, R Wyatt Cllr F Bailey. Arrangements would be made for them to make their Declaration of acceptance of Office and fill out their Register of interest as soon as possible.</p>
<b>007</b>	<p><b>Declarations of Interest</b></p> <p>There were no Declarations of Interest made</p>
<b>008</b>	<p><b>Democratic Period</b></p> <p>Mr Warburton stated that having served the council for 10 years he was disappointed at not being re-elected stating that the mistake by a councillor on selecting which council he would represent had cost the council money and had resulted in him (Mr Warburton) losing his seat. A parishioner asked where she could see the results of the election and was informed that they would be placed on the Marshwood notice board.</p> <p>A parishioner questioned why a major cycle route had been routed through narrow country lanes.</p>
<b>009</b>	<p><b>Minutes</b></p> <p>The minutes of the meeting held on the 21<sup>st</sup> March 2019 were adopted as a true record</p>

<b>010</b>	<p><b>Matters Arising</b></p> <p>There were no matters arising</p>
<b>011</b>	<p><b>Finance –Accounts for Payment</b></p> <p><b>The following accounts were agreed for payment:</b> Came &amp; Co £294.17, DAPTC £223.41, Creeds the Printer £310.00, Parish on Line £60.00, The Works £3.95</p>
<b>012</b>	<p><b>Financial Update</b></p> <p>The financial update had been circulated prior to the meeting and was adopted. The clerk informed the meeting that as some of the Neighbourhood Plan expenditure shown in last year’s accounts was part of the previous grant the account was not overspent</p> <p>A list of all income and expenditures for the previous year was also distributed to councillors</p> <p>A copy of the bank reconciliation was distributed to all councillors.</p>
<b>013</b>	<p><b>Annual Governance Statement</b></p> <p>The Council agreed to all the statements of the Annual Governance Statement</p>
<b>014</b>	<p><b>Auditors Report</b></p> <p>The Internal Auditors report had been circulated prior to the meeting and was adopted. There were no points raised.</p>
<b>015</b>	<p><b>Annual Accounts Y/Ending 31<sup>st</sup> March 2019</b></p> <p>The Annual Accounts for the year ending 31<sup>st</sup> March 2019, having been circulated prior to the meeting, were adopted.</p>
<b>016</b>	<p><b>Certificate of Exemption from External Audit</b></p> <p>Because neither the income nor expenditure for the past year had gone over the ceiling limit of £25k it was resolved to issue a Certificate of Exemption to PJ Littlejohn the External Auditor.</p>
<b>017</b>	<p><b>Power Of Competence</b></p> <p>The Council resolved that having complied with the conditions required</p>

	to maintain the Power of Competence, namely two-thirds of the council had been elected and the clerk held the CILCA qualification, that the Power of Competence be reinstated for the next five years
<b>017</b>	<b>Police Report</b>  No report.
<b>018</b>	<b>Dorset Council Report</b>  Councillor Christopher, our newly elected representative on the Dorset Council for the Marshwood Vale introduced himself and was welcomed by the chairman. He explained that there were now 82 elected members of the Dorset Council and that the Leader was Cllr Spencer Flower. Cllr Christopher had run a number of surgeries in the Marshwood Vale area. He would provide further information at the next meeting.
<b>019</b>	<b>Planning Applications</b>  Nil
<b>020</b>	<b>Determinations</b>  WD/D/18/001693 Gillins Head, Shave Cross: Agricultural building. Approved on 13 <sup>th</sup> May 19.
<b>021</b>	<b>Highways and Rights of Ways</b>  111 people had been found to be exceeding the speed limit through Marshwood. Dorset Council were now stating that if the parish council wished to have a full survey undertaken the cost would be £425. It was suggested that the clerk contacted Cllr Ray Brian who was the councillor responsible for highways and complain.
<b>022</b>	<b>Correspondence</b>  Letter from Neil Dackham Dorset Council Enforcement Officer stating that the noncompliance enforcement notice issued on the 31st July 2013 against the owner of Willow Farm is being pursued. Whilst formal court proceedings have commenced, the council has agreed to an adjournment of the present proceeding, pending further assurances by the owner of a time scale for the completion of the remainder of the works.

<b>023</b>	<b>Items of Urgency</b> No items
<b>024</b>	<b>Closing of Meeting</b> The meeting closed at 8.15pm
<b>025</b>	<b>Next Meeting</b> Thursday 18 <sup>th</sup> July 2019 at 7.30pm

**Signed** .....

**Date** .....